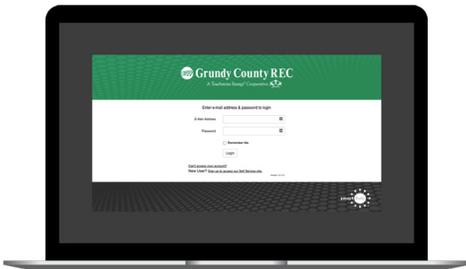




How To Register Your Account in SmartHub (Web)

STEP 1



Click on the SmartHub registration button on our website and click **Sign up to access our Self Service site** on the login page.

STEP 2



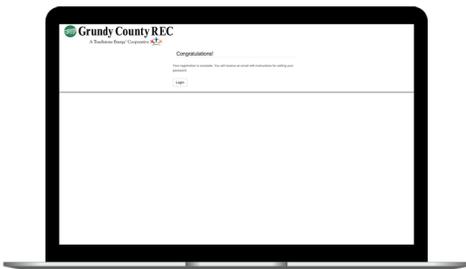
Fill out the registration form completely and click the **Submit** button.

STEP 3



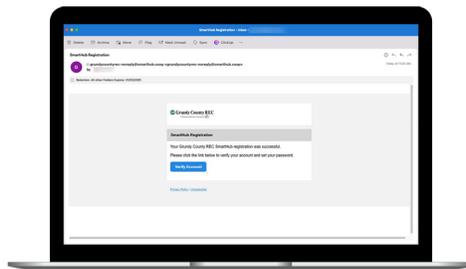
Enter the requested account information in order to verify your identity and click **Submit**. Answers must match account info exactly.

STEP 4



When successful, you'll get a congratulations notification like this.

STEP 5



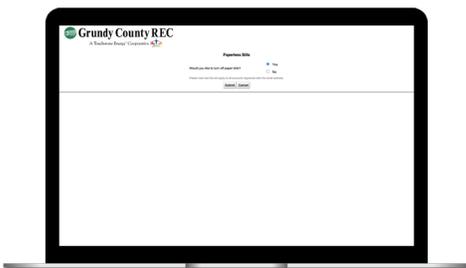
Check your inbox for an email that will contain a button asking you to **Verify Account**.

STEP 6



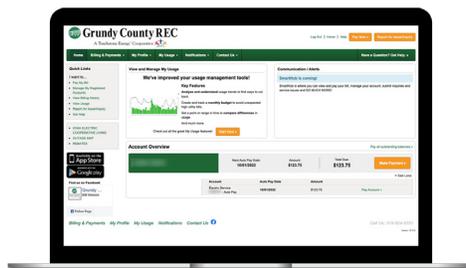
You will then be taken to a screen asking you to set your new password. Enter your password twice and click the **Submit** button.

STEP 7



Next you'll be asked if you want to try Paperless Billing. To opt-in select **Yes** and **Submit**.

STEP 8



Congratulations! You have successfully registered your account. Browse around and see the ways to save time and money.